

Deployed Department-wide (Yes)

Automation Code Exportable to Other Agencies (Yes)

Seeking Partner Agencies (No)

Planned Projects (Yes)

Automation Name	Notifications or Reminders Automation (NORA)
Implementing Agency	General Services Administration (GSA)
Description of Automation & Planned Enhancement Projects	<p>The Notifications or Reminders Automation (NORA) bot automates the process of sending internal and external reminders and notifications about contractor reporting requirements. Seven bot components will run automatically without intervention while two require input from the Contracting Officer.</p> <p>NORA's components include contractor notifications reminders for the following activities:</p> <ol style="list-style-type: none">1. Biobased Reporting2. Electronic Subcontracting Reporting System (eSRS) Reporting3. Federal Awardee Performance and Integrity Information System (FAPIIS) Reporting4. Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS)5. Proof of Insurance6. Service Contract Inventory (SCI) Reporting7. Veterans' Employment and Training Service (VETS) 4212 Reporting <p>The remaining two reminders include:</p> <ol style="list-style-type: none">1. Alert to Teams for Re-procurement2. Notice of Intent to Exercise an Option <p>Enhancements in development include additional notices and reminders for:</p> <ol style="list-style-type: none">1. CPARS self-assessment.2. Closeout request for contracts that are financially eligible.3. Notice of Intent to exercise an option for Collective Bargaining Agreements.

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Type of technology used	Robotic Process Automation (RPA)
Benefits of Use	This automation reduces administrative burden for the acquisition community. NORA's goal is to allow users to spend less time manually tracking milestones and writing and sending emails. GSA estimates 7,000 hours redirected per year from the use of NORA.
Automation Status	Deployed
Extent Deployed	Department-wide
Agency Authority to Operate (ATO) Completed	No
Primary Data Sources	Sam.gov and GSA's contract management system Electronic Acquisition System Integration (EASi)
Is the automation exportable for use by another agency?	Yes
Point of contact	Joslann Igoe, joslann.igoe@gsa.gov